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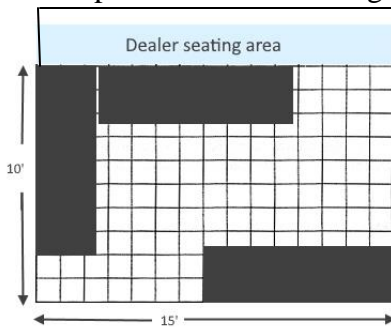
NEXT SHOW JUNE 18th and 19th. 2022

FINDLAY TOYOTA CENTER, 3201 N. MAIN ST, PRESCOTT VALLEY, AZ.

Dealer set-up begins Saturday 5:00 a.m. Opens to public at 10:00 a.m. – closing 5:00 p.m.
Sunday opens to public 9 a.m. – closing 2 p.m. – exit building by 6:15 p.m.

ABOUT THE FACILITY AND DEALER EXHIBIT SPACE:

- Air conditioned, under roof with 20,000 sf of display area within the arena and along the concourse surrounding the arena. See Space Layout Map included with this Dealer Application Packet
- 82 dealer spaces - each is 10'x15' with an additional 4-5' at back or side of space for dealer seating and/or additional display. Approximate total area 225 SF.
- Space fee \$200 for the 2 days and includes three 8' tables and 2 chairs per space – up to the first 50 spaces sold. Dealers may bring additional tables to be utilized within their space.
- Tables. We have 150 8' tables provided by the venue free of charge for the first 50 spaces sold – 3 tables per space. 100 additional tables are available at a cost of \$8 each. We have plenty of chairs.
- Concourse exhibit area has wall space and electrical outlets. For the arena exhibit spaces, the 2 rows in the center of the arena do NOT have electrical access but the spaces directly in front of the 4' high arena walls DO have access to electric. You will need to request electric access (check box on application).
- **FREE!** For our dealers with spaces in the arena area, a no charge shuttle service is available to transport inventory from vehicle to space - includes reverse service at close of show. Two motorized long-bed utility carts driven by Findlay personnel will be utilized – please reserve a shuttle time with Debbie Mathern for Saturday off-loading. Service is available at end of day Sunday on a “when ready” basis.
- Dealers with spaces located in the arena area that have large, heavy items such as furniture, heavy shelving, etc. *may* be given the option to drive their vehicles onto the floor for off-loading. Pre-approval required and must be scheduled in advance with Debbie Mathern. Dealers with spaces located in the concourse areas have access for off-loading from adjacent pull-in parking areas (front of building and north parking area).
- Helpers will be on hand to assist dealers if needed. Rate is \$20 per hour – helpers paid directly by dealer. Contact Debbie Mathern to request a helper.
- Free overnight RV/ Van parking (no hookups) is available in dealer parking area.
- Our event is in the peak of the season for the Prescott area. Some of our dealers last year stayed at the Roadway Inn (on Gurley just as you enter Prescott from the east) – about 15 minutes from the Toyota Center. Their internet quoted rate for Saturday, June 18th is \$132-\$140 for 2 queens. If you learn of a reasonable rate please let Debbie know and she can get the word out to all our dealers.



Applications are now being accepted. Requests are granted on a first come – first serve basis and your payment guarantees your reservation. A seven-day lead time from the date the dealer packet is mailed is given to dealers who participated in our July, 2021 show. *Refer to the Space Layout included in this packet* for space locations or visit <https://www.prescottantiqueshow.com/> and download the dealer application and other documents. Email or call if you don't remember your space # from last August.

STATE TAX REQUIREMENTS

A *verifiable* Arizona Transaction Privilege Tax (TPT) number is required.

- To obtain or renew a TPT number online go to: <https://azdor.gov/transaction-privilege-tax/tpt-license/applying-tpt-license>

SPECIAL EVENT SUR-CHARGE

Due to a recent change in how the Town of Prescott Valley collects special event license fees, we are reducing the license fee we previously collected from each dealer to \$5 (from \$15). Please include this \$5 fee in your space fee total, e.g. if space is \$200 write your check for \$205. Dealers for the June show who have already paid \$15 will receive a \$10 refund. It is not necessary to complete the Special Event License Application

DEALER SET-UP/TAKE-DOWN HOURS

Off-loading and set-up starts at 5:00 a.m. Saturday morning beginning with dealers who have been authorized to drive onto the arena floor. These *dealers need to schedule their arrival time with Debbie Mathern IN ADVANCE*. Set-up schedule as follows:

Beginning 5:00 a.m – 5:45 a.m..

- Dealers who have been pre-approved and scheduled to drive onto the arena floor

Beginning 5:00 a.m.

- Dealers with spaces located in the Concourse areas may begin unloading at 5:00 a.m. or thereafter

Beginning 6:00 a.m.

- All other dealers may begin unloading

DEALER BADGES

- Each dealer space is entitled to 2 badges. Dealers may request additional *temporary* badges for individuals who are assisting with set-up/take-down. These temporary badges are not to be used to “shop the show”. Contact Debbie Mathern to request badges for any other circumstance. New this year: there is an area on the Dealer Application to provide badge names.

SECURITY

- This is a “locked down” facility. No security personnel are present overnight. Dealers should follow the usual practice of covering tables and taking other precautionary measures as they deem necessary

OVERNIGHT PARKING

- RVs and other self-contained vehicles may park overnight in the designated dealer parking area free of charge. There is no security offered in this area but please request a permit by completing the “request parking permit” section of the dealer application.

FOOD COURT

- The food court concessions will provide service on Saturday and Sunday.

RULES

- This is an antique and vintage show. Your merchandise needs to have been made prior to 1982. Newer items will be subject to removal.
- Wall space can be utilized as long as you find innovative ways to display without damaging the walls. As always, we depend on you to use your good judgement. If in doubt – don’t! Or check with Arlene Bright or Debbie Mathern first.
- Please take care to ensure your merchandise does not protrude into the aisle or walkway in front of your spaces. We want to be accident-free and keep everyone safe!

Questions? Contact: Debbie Mathern 928 443-8909 or email greenoldthings@hotmail.com